

**VASSILIADIS ELEMENTARY SCHOOL**  
**SCHOOL ORGANIZATIONAL TEAM (SOT) MINUTES**  
**April 30, 2024 at 3:25 pm in Room 416**

<b>SOT Members Present</b>	<b>Laura Gallagher, Rachel Levandusky, Becky Desautels, Tiffany Mehling, Madeline Ben-Shoham</b>
<b>Extended Team Present</b>	<b>Melanie Danzeisen, Chara Mariani, Jeanine Gusmerotti, Tina Stevens, Unique Brown, Vicki Vesp, Paul Catania, Aimee Levy, Nestor Pineda, Tori Goldstein</b>
<b>Absent Members</b>	<b>Stephanie Ashe</b>
<b>Members of Public</b>	<b>Alexis Kamp-Berger</b>

**NEW BUSINESS**

❖ **Staffing & New Hires**

- 1 First Grade position currently open and flying
- 1 Full-Time GATE position currently open and flying

❖ **Instructional Materials**

- Wonders textbooks can be sent home with students for extra practice over the summer
  - Anything from Wonders or MyMath that is left over will be brought down to a pallet on the stage to be taken away by CCSD.
- Inventory of Materials
  - Each grade level teacher will inventory their HMH materials so that we can make sure we have enough materials for the new teachers added to grade levels and/or teachers moving grade levels.
  - The outside storage closet is currently at capacity with 2 years worth of enVision and Amplify Science materials, and extra HMH materials from this year.
    - It will be reorganized over the summer
    - Teachers will have to start housing materials in their classrooms

❖ **Calendaring for the 2024 - 2025 School Year**

- Field Trip Blackout dates and PTO events added in first
- The SOT team went through each month and added grade-level specific events
- Key dates for big school events
  - Career Day will be Monday, November 4, 2024
  - Cub Challenge will be Saturday, March 1, 2025

The meeting lasted from 3:30 - 4:40 p.m.

Minutes submitted by Alexis Kamp-Berger

The SOT is scheduled to meet again on May 7, 2024. Agenda to follow.