

**VASSILIADIS ELEMENTARY SCHOOL**  
**SCHOOL ORGANIZATIONAL TEAM (SOT) MINUTES**  
**January 23, 2024 at 3:25 pm in the Library**

<b>SOT Members Present</b>	<b>Laura Gallagher, Rachel Levandusky, Stephanie Ashe, Becky Desautels, Tiffany Mehling</b>
<b>Extended Team Present</b>	<b>Melanie Danzeisen, Chara Mariani, Jeanine Gusmerotti, Tina Stevens, Unique Brown, Vicki Vesp, Paul Catania, Aimee Levy, Nestor Pineda, Tori Goldstein</b>
<b>Absent Members</b>	<b>Madeline Ben-Shoham</b>
<b>Members of Public</b>	<b>Alexis Kamp-Berger, Amy Willey, Sarah Alsterlind</b>

**NEW BUSINESS**

❖ **School Performance Plan Status Check**

- We discussed the elements of the School Performance Plan and looked at the data regarding our progress.
- The data shows that our SPP is working and we are progressing steadily. As such, we will continue the processes and programs set forth in the SPP.

❖ **Staffing Update**

- Our number of students with an IEP has reached the threshold to trigger a 3rd resource teacher. We have hired Sarah Robledo for this position.

❖ **2024-2025 Budget Discussion**

- Our budget from the district is \$7.6 million dollars, but with carryover funds we have up to \$8.3 million dollars.
- Support Staff Positions:
  - Previously we were able to have 2 Site Based Technician (SBT) positions using ESSER funds. Those funds are no longer available. As a result, we will reduce down to 1 SBT for the 2024-2025 school year.
  - We will add a Resource Instructional Aide and add one extra hour to this position to meet the needs of an entire school day.
  - We will delete 1 hour from the library aide position.
  - We will change the School Aide position in the front office to a Clerk position.
- Licensed Classroom Positions:
  - We are projected for approximately 1,012 students in the 24-25 school year.
  - We will use ELL funds, At Risk funds, and our 161 Fund to help pay for some teacher salaries.
  - We have enough funds to add one teaching position.
    - We still need to see what student numbers will be like to decide which grade level this teacher will join. It will most likely be in an intermediate grade.
- Supplies:
  - We will be able to place approximately \$122,000 in our supplies budget.
- CTTs:
  - We will be able to allocate approximately \$49,000 to CTT positions.

The meeting lasted from 3:25 - 4:45 p.m.

Minutes submitted by Alexis Kamp-Berger

The SOT is scheduled to meet again in February 2024. Agenda to follow.